

# The Hydrant Café

## Event Planning Sheet

Upstairs Room Rate: \$25/hour Mon-Wed  
\$50/hour Thu-Sat



**Group Name:** \_\_\_\_\_

**Date & Time of Event:** \_\_\_\_\_

**Type of Function:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Phone number:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Physical Address:** \_\_\_\_\_

**How many guests do you expect?** \_\_\_\_\_

**Do you want The Hydrant to cater?** \_\_\_\_\_

		<u>Quantity</u>	<u>Price</u>
Coffee Urns	\$15/per urn	_____	_____
Fruit tray	\$20/per tray	_____	_____
Vegetable tray	\$20/per tray	_____	_____
Sandwiches	<u>Finger</u> <u>Mini-croissant</u>		
Chicken salad	\$15/25      \$20/25	_____	_____
Tuna salad	\$15/25      \$20/25	_____	_____
Ham & Swiss	\$15/25      \$20/25	_____	_____
Turkey & Provolone	\$15/25      \$20/25	_____	_____
Beef & Cheddar	\$15/25      \$20/25	_____	_____
Soup	\$3/per person	_____	_____
Garden Salad	\$4/per person	_____	_____
Chicken Fajita Salad	\$5/per person	_____	_____
Muffins/Pastries	\$20/25	_____	_____
Chocolate Cake	\$15/cake	_____	_____
Apple Pie	\$15/pie	_____	_____
<b>NUMBER OF HOURS REQUESTED</b>		_____	_____
<b>TOTAL COST</b>		_____	_____

**Any other information you would like to supply about the event.**

\_\_\_\_\_

\_\_\_\_\_

**Thanks for partnering with us,**

**Management**  
940-384-0033  
thehydrantcafe@gmail.com

\_\_\_\_\_  
**Signature of Event Organizer**

\_\_\_\_\_  
**Date**